"Whole Community Inclusive Emergency Planning" Online Course

Lesson #8 Learning Guide

Each lesson of this online course has an associated Learning Agenda. The learning agendas aim to inform three guiding questions when working to increase inclusion in your local emergency preparedness effort:

1. What do you already know?
2. What do you still need to know?
3. What projects and resources will you need to fill the gaps?

Although optional, the learning agendas will allow you to record your answers to questions and reflections used throughout the course, engage in additional exercises to help you dig deeper into the Prepared4ALL process, and transform the concepts introduced in the lessons into actionable next steps. The learning agendas will help you move forward in your efforts to get a seat at the table with your local emergency planners and use a strengths-based approach to allow for continued reflection and adaptation along your journey.

Learning Objectives

- Describe the purpose of the Active Planning Workbook
- Describe the components of Community Stakeholder Meetings

Reflection Questions within Lesson #8

1. Think about a community's emergency plan and some gaps that you might find in a local plan. What are some physical access, program access and effective communication gaps you might find? Brainstorm in the space below.

Feedback: Here are examples of the kinds of gaps a Community Stakeholder Meeting might identify:

Physical Access:

- Aisles wide enough for people using wheelchairs, walkers, and white canes to easily move through
- The accessible path through the COVID-19 emergency dispensing site

Program Access:

- Equitable access to COVID-19 vaccines
- Accessible evacuation transportation 4ALL

Effective Communication:

- Signage is easy to read and understand
- More than one way to share information
- COVID-19 communication is 4ALL

2. Think about your community. What are some organizations to invite to a Community Stakeholder Meeting? Who are some key people to invite? Brainstorm in the space below.

    Feedback: There are no right or wrong answers here. The group should be as diverse as possible. Think creatively about whom to invite. Meetings make the most of the strengths and resources that already exist in the community. To do that we need to extend broad invitations to folks who might not immediately spring to mind.

    There is no ideal number of participants. As a working meeting there need to be enough people for discussion, but not so many that work can't get done. Too many people can mean that it's hard to be efficient. So sometimes we hold a larger meeting first and then later a smaller follow-up meeting. A planning meeting before the meeting is also helpful. This way you can set the stage and make sure the meeting will be 4ALL.

3. Think about holding an Active Planning meeting to identify strengths and gaps in your local emergency plan. Make a list of things that could make the meeting successful. Make a list of things that could make the meeting challenging. How could you use the positives to overcome the challenges?

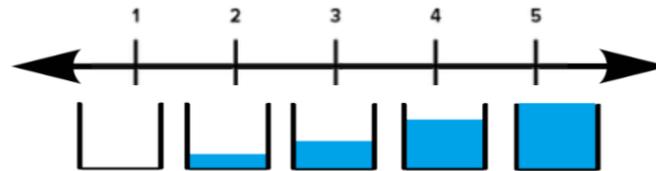## Beyond the Lesson: Application & Action Steps

1. As you look towards the team's future, what possibilities or opportunities most excite you? How does this excitement push you forward?

2. Imagine it is the future and your team has been doing this work for over a year now. What do you imagine your efforts look like in a year? Let yourself dream about what could be in a best-case scenario situation.

3. Self-assessment
   o On a scale of 1-5, with 1 being not important at all and 5 being extremely important, **how important is it** to your organizations to begin or continue with inclusive local emergency preparedness efforts?
     ▪ Why did you choose the number you did?
     ▪ What would it take to get you to a higher number?
     ▪ How can you use your strengths and resources to increase your number?

   o On a scale of 1-5, with 1 being not ready at all and 5 being extremely ready, **how ready is your organization** to begin to begin or continue with inclusive local emergency preparedness efforts
     ▪ Why did you choose the number you did?
     ▪ What would it take to get you to a higher number?
     ▪ How can you use your strengths and resources to increase your number?

- On a scale of 1-5, with 1 being not confident at all and 5 being extremely confident, **how confident are you** that your organization can begin or continue with inclusive local emergency preparedness efforts?
    - Why did you choose the number you did?
    - What would it take to get you to a higher number?
    - How can you use your strengths and resources to increase your number?

Further Resources & Readings
- Prepared4ALL online course Resource List: https://www.hdilearning.org/wp-content/uploads/2021/03/Prepared4ALL-Whole-Community-Inclusive-Planning-Resource-List.pdf
- Active Planning Workbook: https://www.hdilearning.org/wp-content/uploads/2021/03/Emergency-Planning.pdf
- Prepared4ALL Kickstart Directory Tool: https://www.hdilearning.org/wp-content/uploads/2021/03/Kick-Start-Directory-final.docx.